



## VACANCY

<b>REFERENCE NR</b>	:	<b>VAC00145</b>
<b>JOB TITLE</b>	:	<b>Practitioner: ETDP</b>
<b>JOB LEVEL</b>	:	<b>C2</b>
<b>SALARY</b>	:	<b>R 286 639 – R 429 959</b>
<b>REPORT TO</b>	:	<b>Consultant: ETDP</b>
<b>DIVISION</b>	:	<b>Application Development and Maintenance</b>
<b>DEPT</b>	:	<b>Implementation and Functional Application Support Services: Application Training</b>
<b>LOCATION</b>	:	<b>SITA Erasmuskloof</b>
<b>POSITION STATUS</b>	:	<b>Permanent (Internal &amp; External)</b>

### Purpose of the job

To present training courses and maintain training material.

### Key Responsibility Areas

Maintain learning material. Facilitate learning by using a variety of methodologies. Pre-Training administration. Post training Admin.

### Qualifications and Experience

**Minimum:** 1 - 2-year National Certificate in ETDP/ NQF level 5 or accredited specialised courses Plus Assessor training.

**Experience:** 2 - 3 years' experience in an ICT and Training environment. Experience in conducting ICT training, maintaining training material and in system testing in a training environment.

### Technical Competencies Description

**Knowledge of:** the IT/IS application training environment and training cycle. Knowledge of general procedures for office management an understanding of the client's business. Knowledge of the various training methodologies. Knowledge of SAQA/NQF training requirements. The incumbent will be required to consult and interact with relevant Government Officials, standards generating bodies, accreditation and certification bodies. Implementation Management.

Interpersonal/behavioural competencies: Attention to Detail, Analytical thinking, Continuous Learning, Disciplined Resilience, Stress Management.

### Other Special Requirements

N/A.

### How to apply

1. To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;
2. Register using your ID and personal information;

3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact the following people: Prudence.masola@sita.co.za, Masoko.Rallele@sita.co.za and Zanele.sompini@sita.co.za

**CV`s sent to the above email addresses will not be considered.**

**Closing Date: 26 January 2022**

#### **Disclaimer**

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered